



GDT

GOODWIN DEVELOPMENT TRUST

HOUSING APPLICATION

Please return this form to Goodwin Housing

The Octagon | Walker Street | Hull | HU3 2RA

Please read this form carefully and fill in all details that are required for you and the joint applicant (if there is one).

If you have any questions, or require help filling in your application, we are happy to help.

Just call us on **01482 587 550**.

Please return this form to Goodwin Housing

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(Office Use) Application Number: _____

Date Received: _____

Your Details.

Please fill in this application as much as possible. Please enter details for any joint application within 'Applicant 2'

	APPLICANT 1.	APPLICANT 2.
Mr, Mrs, Ms, Dr, etc.		
First Name		
Surname		
Previous Names <small>(If Any)</small>		
Telephone Number		
Mobile Number		
Email Address		

	APPLICANT 1.	APPLICANT 2.
Gender		
Marital Status		
National Insurance No.		
Applicant 2 only: Relationship to Applicant 1		
Date of Birth <small>(DD / MM / YYYY)</small>		
Ethnicity	<p>White</p> <ul style="list-style-type: none"><input type="radio"/> White British<input type="radio"/> White Irish<input type="radio"/> White other <p>Mixed</p> <ul style="list-style-type: none"><input type="radio"/> White & Black Caribbean<input type="radio"/> White & Black African<input type="radio"/> White & Asian<input type="radio"/> Mixed Other <p>Asian</p> <ul style="list-style-type: none"><input type="radio"/> Indian<input type="radio"/> Pakistani<input type="radio"/> Bangladeshi<input type="radio"/> Other Asian <p>Black or Black British</p> <ul style="list-style-type: none"><input type="radio"/> Caribbean<input type="radio"/> African<input type="radio"/> Other <p>Chinese</p> <ul style="list-style-type: none"><input type="radio"/> Chinese<input type="radio"/> Other <p>Other (Please state)</p>	<p>White</p> <ul style="list-style-type: none"><input type="radio"/> White British<input type="radio"/> White Irish<input type="radio"/> White other <p>Mixed</p> <ul style="list-style-type: none"><input type="radio"/> White & Black Caribbean<input type="radio"/> White & Black African<input type="radio"/> White & Asian<input type="radio"/> Mixed Other <p>Asian</p> <ul style="list-style-type: none"><input type="radio"/> Indian<input type="radio"/> Pakistani<input type="radio"/> Bangladeshi<input type="radio"/> Other Asian <p>Black or Black British</p> <ul style="list-style-type: none"><input type="radio"/> Caribbean<input type="radio"/> African<input type="radio"/> Other <p>Chinese</p> <ul style="list-style-type: none"><input type="radio"/> Chinese<input type="radio"/> Other <p>Other (Please state)</p>

	APPLICANT 1.		APPLICANT 2.	
Do you have the right to rent in the UK? (see note 1)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you or have you been a member of the armed forces?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you consider yourself to be disabled?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If yes, please tick the relevant boxes that apply below.

	APPLICANT 1.	APPLICANT 2.	CHILDREN.	Other.
Autistic				
Hearing Impaired				
Visually Impaired				
Learning Disability				
Mental Health				
Mobility				
Progressive Illness				
Chronic Illness				
Other <small>(Please State)</small>				
Do not wish to disclose				

Are you related to a member of Goodwin staff or Trustee/Board member? If yes, please tell us who:

Your Home.

	APPLICANT 1.	APPLICANT 2.
Current Address: (Including Postcode)		
Date you moved into the property: (DD / MM / YYYY)		
Current Landlord details: (Including name, address, email and telephone number)		
Please circle the option that describes your current situation:	<ul style="list-style-type: none"> <input type="radio"/> Council Tenant <input type="radio"/> Housing association tenant <input type="radio"/> Private tenant <input type="radio"/> Goodwin Housing tenant <input type="radio"/> Home owner <input type="radio"/> Living with family/friends <input type="radio"/> Homeless <input type="radio"/> Lodger <input type="radio"/> Prison <input type="radio"/> Temporary accommodation <input type="radio"/> Armed Forces accommodation <input type="radio"/> Other _____ 	<ul style="list-style-type: none"> <input type="radio"/> Council Tenant <input type="radio"/> Housing association tenant <input type="radio"/> Private tenant <input type="radio"/> Goodwin Housing tenant <input type="radio"/> Home owner <input type="radio"/> Living with family/friends <input type="radio"/> Homeless <input type="radio"/> Lodger <input type="radio"/> Prison <input type="radio"/> Temporary accommodation <input type="radio"/> Armed Forces accommodation <input type="radio"/> Other _____

APPLICANT 1.

APPLICANT 2.

What type of property do you currently live in?	<input type="radio"/> Flat/Maisonette <input type="radio"/> House <input type="radio"/> Hostel <input type="radio"/> Bungalow <input type="radio"/> Other _____	<input type="radio"/> Flat/Maisonette <input type="radio"/> House <input type="radio"/> Hostel <input type="radio"/> Bungalow <input type="radio"/> Other _____
How many bedrooms does it have?	Write number in box. <input type="text"/>	Write number in box. <input type="text"/>
How many bedrooms do you need?	Write number in box. <input type="text"/>	
Have you ever been served a notice or asked to leave?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
IF YES, WHY?		

Please provide information of facilities your current home is lacking by ticking the relevant facility in the first column. If you share any of the facilities listed below, please tick the second column.

	My current home is lacking	I currently share
Bathroom/WC		
Cold water supply		
Hot water supply		
Cooking facilities		
Electricity supply		

Does your current home have any adaptations? If so, please tick all that apply below.	Do you require any adaptations? If so, please tick all the apply below.
Level access shower or wet room. <input type="checkbox"/>	Level access shower or wet room. <input type="checkbox"/>
Level or ramped access to your home. <input type="checkbox"/>	Level or ramped access to your home. <input type="checkbox"/>
Wheelchair adapted. <input type="checkbox"/>	Wheelchair adapted. <input type="checkbox"/>
Stair lift. <input type="checkbox"/>	Stair lift. <input type="checkbox"/>

Other people living with you.

If there will be other people living at the property with you, please complete the below for each person (This does not include the named applicants in section 1)

Title	First Name	Surname	DOB	Gender	Relationship to applicants	Do they currently live with you?
						YES/NO
						YES/NO
						YES/NO
						YES/NO
						YES/NO

If any of the above named, do not currently live with you however will be, please tell us why?

Financial.

APPLICANT 1.

APPLICANT 2.

Do you have a bank account? <small>(We cannot offer you a home if you do not have a bank account)</small>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you employed? <small>(If yes, please complete details below)</small>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Employers Details.

	APPLICANT 1.	APPLICANT 2.
Employers Name		
Occupation		
Address & telephone number of employer	Address: Telephone:	Address: Telephone:
Monthly Salary	£	£

Benefits.

Please state which benefits you are currently receiving	APPLICANT 1.		APPLICANT 2.	
	Tick if you receive.	Amount monthly.	Tick if you receive.	Amount monthly.
Job Seekers Allowance		£		£
Universal Credit		£		£
Child Benefit		£		£
Working Tax Credit		£		£
DLA (Please state which level)		£		£
DLA Mobility		£		£
State Pension		£		£
Pension Credit		£		£
Carers Allowance		£		£
Income Support		£		£
Other (please state)		£		£

Current Rent Arrears.

	APPLICANT 1.	APPLICANT 2.
Do you have any current rent arrears?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, how much do you owe, and to who?	(Please State Here)	(Please State Here)
Is there a payment agreement in place?	Yes / No	Yes / No

Our aim at Goodwin Housing is to create sustainable tenancies and stable communities. Because of this, we have an exclusion policy which allows us to refuse a housing application should any of the following apply:

- Proven evidence exists that they have a history of significant non-payment of rent or significant housing debt with any local authority or housing association;
- They have a history of nuisance, violence or anti-social behaviour; or
- They have been convicted of certain criminal offences. We will inform you if we exclude you from our register and you will have the right to appeal. – Needs rewording (taken from Staffordshire housing form)

Criminal Convictions.

Do you have any unspent Criminal Convictions?

If you, or anyone to be living with you, has an unspent conviction for a criminal offence you need to tell us about it. We do not need this information if your offence is spent under the Rehabilitation of Offenders Act 1974. A conviction is spent once the rehabilitation period has ended. Some sentences are excluded from rehabilitation and are therefore never classed as spent.

	APPLICANT 1.	APPLICANT 2.
	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please detail the offence and the year of convicted.	(Please State Here)	(Please State Here)
Are you a high risk offender/ subject to MAPPa registration?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please give the name of the offender/ supervising officer.	(Please State Here)	(Please State Here)

Your Current Housing.

Please tell us why you are looking to be re-housed, where possible please provide us with an explanation or evidence:	
Current home is too big	Current home is too small
Current home is in poor condition	To be closer to family and friends
Health or medical reasons	Financial complications
Building society repossession	Eviction order
Leaving hospital or prison	I need to move due to harassment
I need to move due to domestic violence	Refugee/seeking asylum
To be closer to my place of work	To be closer to my children's school
Asked to leave current home by family and friends	Other: _____
How soon do you need to be re-homed?	

Do you, or anyone living with you need to move to give or receive support?

Yes No

If yes, please give details.

Accommodation History

Please provide us with details of your previous addresses for the last 5 years.
We will not be able to process this application without this information.

Address:	From:	Address:	From:
	To:		To:
Property Type:		Property Type:	
Landlords Name, address and telephone number:		Landlords Name, address and telephone number:	
Rent amount (if applicable) £		Rent amount (if applicable) £	
Reason for leaving:		Reason for leaving:	

Address:	From:	Address:	From:
	To:		To:
Property Type:		Property Type:	
Landlords Name, address and telephone number:		Landlords Name, address and telephone number:	
Rent amount (if applicable) £		Rent amount (if applicable) £	
Reason for leaving:		Reason for leaving:	

Address:	From:	Address:	From:
	To:		To:
Property Type:		Property Type:	
Landlords Name, address and telephone number:		Landlords Name, address and telephone number:	
Rent amount (if applicable) £		Rent amount (if applicable) £	
Reason for leaving:		Reason for leaving:	

HOW DID YOU HEAR ABOUT US?	
Social Media	Local newspaper
Online search engine	Family or friend
Word of mouth	Promotional materials
Other, please state:	Other housing association, please state:

Declaration and Authorisation.

By signing this declaration, I confirm that all of the information I have provided is correct. I also consent to the information I have provided to be used to assist with the allocation of an appropriate property. I understand that my information will be collected, processed and stored in accordance with current UK GDPR & Data protection regulations.

Goodwin will hold my application on record for 6 months, if at this time a property cannot be allocated my application form will be destroyed, unless consent is sought to hold longer.

Signature of 1st Applicant.

Signature: _____

Print Name: _____ Date: _____

Signature of 2nd Applicant.

Signature: _____

Print Name: _____ Date: _____

Note 1: 'right to rent' means allowed to occupy privately rented residential accommodation in the UK by virtue of qualifying immigration status.

Those with a time-limited right to rent

Those who are not British citizens, EEA or Swiss nationals (British citizens, EEA and Swiss nationals are 'relevant nationals' as defined in s21(5) of the Immigration Act, and so cannot be disqualified from occupying premises under a residential tenancy agreement under s21(1)) or do not fall into ii above will have a time-limited right to rent if:

- They have valid leave to enter or remain in the UK for a limited period of time or...
- They are entitled to enter or remain in the UK as a result of an enforceable right under European Union law or any provision made under section 2(2) of the European Communities Act 1972. For instance, qualifying family members of EEA nationals under the Immigration (European Economic Area) Regulations 2006 and those who derive their right to reside in the UK directly from the EU treaties

These people have a right to reside in the UK as a matter of fact and will be able to obtain documentary evidence to demonstrate this.

A landlord will not be liable for a civil penalty if they let accommodation for occupation by someone with a time-limited right to rent, but to maintain an excuse against a penalty a landlord will need to conduct follow-up checks as detailed in section 5.2.

2.3 Those with no right to rent

A person is not permitted to occupy residential accommodation if they require permission to be in the UK and do not have it. This means they do not have the right to rent in the UK.

A landlord will normally be liable for a civil penalty if they authorise occupation of accommodation for use as an only or main home by a person who does not have the right to rent in the UK.

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